



Established in 1915

109 N MAIN STREET • PO BOX 610 • OAKBORO, NC 28129
704-485-3351 • OAKBORO.COM

Voluntary Annexation Application

Fee: \$300 Date Paid _____
Permit # _____ Approved Date _____

Date: _____

Applicant Name: _____

Phone Number: _____

Address: _____

Fax Number: _____

Property Owner: _____

Phone Number: _____

Address: _____

Fax Number: _____

Property Location (Physical Address): _____

Tax ID Number for Property: _____

Number of Acres: _____

Does the property need to be rezoned? _____

Current Zoning Classification: _____

Proposed Zoning Classification: _____

The Annexation Application will not be submitted to the Town of Oakboro Planning & Zoning Board until the Zoning Enforcement Officer has received a complete application. The following items MUST accompany the application in order for it to be considered complete. Please acknowledge inclusion of each item with a check in the appropriate box, sign, date, and submit to the Town Clerk.

- ☐ \$300 Non-Refundable Fee
- ☐ Additional Fee for Public Notice Posting and Advertisement (\$300-\$600)
- ☐ Electronic Copy or Paper Copy of Legal Metes and Bounds Description
- ☐ Map showing property to be annexed. Once approved by the Board, you must submit a Recordable Mylar with six (6) blue line copies for recordation that should state "Area Annexed by the Town of Oakboro to include date of annexation"
- ☐ Complete list of ALL property owners

Applicant

Date

Zoning Enforcement Officer

Date



PETITION REQUESTING CONTIGUOUS ANNEXATION

Date: _____

To the Planning & Zoning Board of the Town of Oakboro, North Carolina:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below to be annexed to the Town of Oakboro.
2. The area to be annexed is **contiguous** to the Town of Oakboro and the boundaries of such territory area as follows:

(DESCRIPTION OF BOUNDS REQUIRED)

3. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name

Address

Do You Declare Vested
Rights? ** Indicate Yes or No

Signature

1. _____
2. _____
3. _____
4. _____



PETITION REQUESTING A NON-CONTIGUOUS ANNEXATION (Satellite)

Date: _____

To the Planning & Zoning Board of the Town of Oakboro, North Carolina:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below to be annexed to the Town of Oakboro.
2. The area to be annexed is **non-contiguous** to the Town of Oakboro and the boundaries of such territory area as follows:

(METES AND BOUNDS DESCRIPTION REQUIRED)

3. A map is attached showing the area proposed for annexation in relation to the primary corporate limits of the Town of Oakboro.
4. We acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name	Address	Do You Declare Vested Rights? ** Indicate Yes or No	Signature
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

*Should be included when there is a substantial question as to whether the area may be closer to another municipality than to the annexing municipality.

**This is one possible format for zoning vested rights declaration. This language may require modification to reflect the requirements of the municipal zoning vested rights ordinance, if any.